



BIBLICAL GRADUATE SCHOOL OF THEOLOGY

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Website: www.bgst.edu.sg

ADMISSION FORM FOR PROGRAMME STUDIES

(International Applicants)

PHOTO

NAME: _____

- Application for :
- Graduate Diploma in Christian Studies (Grad Dip CS)
 - Master in Christian Studies (MCS)
 - Master of Divinity (M Div)

INSTRUCTIONS & NOTICE

- a) Read the form carefully before completing it. Incomplete forms will not be processed.
- b) Please TYPE or PRINT clearly in black or blue ink.
- c) An application fee of S\$50 (non-refundable) and S\$30 visa processing fee is to accompany this application. These may be paid together through a bank draft of S\$ 80.
- d) Please also submit the following documents with this application.
 - a. Two recent passport size photographs.
 - b. A photocopy of the travel document personal biodata page.
 - c. Photocopy of ALL secondary & post-secondary transcripts.
 - d. Proof of Financial Sources: ALL *original* sponsorship letters (if relevant), bank statements and etc.
 - e. A copy of TOEFL/IELTS transcript. Minimum score required is 550 for the Paper-based Test, 213 for Computer-based Test or 78 for the Internet-based Test; and 6.0 for IELTS.
 - f. A testimony of your conversion experience.
 - g. Two confidential References enclosed herein. One of the referees should a pastor or church leader. The other should not an immediate relative. The references may be mailed separately to BGST or submitted in a sealed envelop together with this application.

I. PERSONAL PARTICULARS

(Rev/ Dr/ Mr/ Mdm/ Mrs/ Ms)*

**Full
Name**_____
(As shown in Passport. Family/ Surname followed by first/ given name)**Date of Birth**_____
(dd/mm/yyyy) **Gender** M/F***Marital Status**

Single/ Married/ Divorced or Separated/ Divorced and Remarried/ Widowed*

**Race/ Ethic
Group**

Chinese/ Indian/ Malay/ Eurasian/ Others*

Specify if others _____

Nationality:

Passport No:_____ **Date of Expiry:** _____**Postal Address:**_____

_____**Country**_____ **Postal Code:** _____**Occupation:**

II. ADDITIONAL PERSONAL INFORMATION**Person to contact in
case of emergency:**_____ **Relationship:** _____**Contact Tel:**

IF YOU ARE MARRIED, please complete the following:

Date of Marriage: _____ Spouse's Name: _____

Age: _____ Nationality: _____ Race: _____

When and how did your spouse become a Christian? _____

Is your spouse in full sympathy with your desire to study at BGST? _____

If not, please explain _____

Number of children and their years of birth: _____

III. EDUCATION PLAN

Please indicate the programme you wish to apply.

Programme ¹	Maximum Program Duration ²	Total Tuition Cost ³	Indicate with an "X"
Graduate Diploma in Christian Studies (30 credits)	1 year	S\$4,500	
Master in Christian Studies (60 credits)	2 years	S\$9,000	
Master of Divinity (90 credits)	3 years	S\$13,500	

Note: Students *must* complete the Grad Dip CS with a minimum grade point average of **3.0** before they are allowed to proceed to the Master's degrees.

IV. EDUCATION BACKGROUND:

List all schools/institutions attended from secondary level onwards.

School/Institution & Country (List all secondary schools, colleges and universities)	Country	Language of Instruction	Dates of Attendance (MM/YYYY)	Level Attained

Have you previously taken any courses with BGST? Yes/ No

Have you taken previously taken any courses with other theological institutes? YES/ NO*

If yes, what is the name of the institute(s): _____

¹ International students must register for at least **15 credits of studies** per semester.

² Extensions to the Maximum Duration may be granted in exceptional circumstances, such as hospitalization, overseas assignments and etc.

³ Course fees listed are valid for Academic Year 2017 (July 2017 – May 2018).

* delete where applicable.

V. ENGLISH PROFICIENCY

Students whose first language (mother tongue) is not English must take the International English Language Testing System-Academic English (IELTS) or the Test of English as an International Foreign Language (TOEFL).

Applicants must obtain a minimum requirement of **6.0 for IELTS**. For **TOEFL**, students must obtain a score of either **550 (paper-based test)**, **213** (computer-based test) or **78 (Internet-based test)**. The IELTS/TOEFL scores must be *less than 2 years old* and must be **sent directly** from the International Testing Centre.

The application WILL NOT be processed until the results are received by BGST. Information about the IELTS or TOEFL may be obtained from your local British Council or American Embassy.

I have sat for IELTS / TOEFL*

For students taking TOEFL only: Paper-Based Test/ Internet-Based Test*

Date of Test: _____ (DD/MM/YYYY)

Test Result: _____

I have applied to sit for IELTS / TOEFL* on _____ (Date).

I have instructed IELTS/ TOEFL to send my results to BGST directly:

VI. FINANCIAL INFORMATION

a) Cost Calculation

BGST does *not* provide any financial assistance or tuition aid for students. Please note also that the Immigration and Checkpoints Authority of Singapore (ICA) DOES NOT allow International students to work in Singapore.

Please refer to **Appendix A** to calculate the estimated education cost and living expenses for your desired program: S\$ _____

b) Source of funding

i. How do you plan to finance your studies?

ii. Please indicate the financial sources available for funding your entire education and living expenses in Singapore. Your Admissions Application will only be approved if you have demonstrated satisfactorily your ability to finance *all* your education and living expenses for the entire duration of your studies.

* delete where applicable.

- If you have a sponsor(s), please attach the *original* letter(s) of sponsorship. The letter should indicate clearly: (i) your sponsor's name; (ii) the BGST program it is sponsoring; (iii) the separate funds available for your school fees and living expenses; (iv) the sponsor's agreement that BGST will be the custodian for the funds during the period of your studies.⁴

No.	Funding Sources/ Sponsors
1	
2	
3	
4	

- If you are funding your education and living expenses through alternative or private means, you must indicate **your agreement** to maintain in a **Singapore bank account** the funds necessary for meeting *all* your expenses for the entire duration of your studies⁵.

I agree to maintain sufficient funds in a Singapore bank account to finance my education and living expenses for the whole period of my studies.

VII. HOUSING

Since campus housing is not available at BGST, students will need to make arrangements for private accommodation separately. Please share with us your housing plans for the duration of your stay in Singapore.

Will your family be moving to Singapore with you? Yes/ No*

If yes, who will be accompanying you?

⁴ Should you need a sample sponsorship letter, please email the BGST Admissions Office.

⁵ Students will be required to show evidence of their local bank deposits. BGST recognises that students may not be able to raise all the necessary funds for a Masters Program before they arrive in Singapore. In these cases, students are advised to raise all the funds necessary for the one year Graduate Diploma Program. If they can show evidence for the additional funds necessary for the Masters Program, they can then apply to upgrade themselves to the Masters program. This upgrading, however, must be done no later than six months before the expiry date of their Student Pass.

VIII. EMPLOYMENT EXPERIENCE

Company	Dates of Service (From/ To)	Position Held	Reasons for Leaving

IX. CHRISTIAN/CHURCH BACKGROUND

What is your family’s religious background? _____

How many years have you been a Christian? _____

Baptismal date (*if baptised as a child, confirmation date*): _____

Church you regularly attend: _____ Denomination: _____

Registered Church Member?: Yes/ No*

Church Address: _____

Name of Pastor or Elder-in-charge: _____

How long have you been attending this church? _____

Have you discussed joining BGST with any of your church leaders or Christian mentors?
If YES, who were they and what was their advice?

X. MINISTRY EXPERIENCE

a) What sort of ministry involvement do you have with your church?

* delete where applicable.

b) What other involvement with Christian activities (outside of church) do you have?

c) What involvement do you have with secular organisations such as trade unions, community organizations, charitable/social help organizations, political organizations, etc.

XI. STUDY OBJECTIVES

a) Why do you wish to study at BGST ? _____

b) Have you read the 'Theological Position' of BGST (see Prospectus)? YES/ NO*

c) Are you in substantial agreement with the views expressed therein? YES/ NO*

d) If not, please explain _____

e) Do you have any inclination towards or plans for going into full-time Christian ministry in the future? If **YES**, please explain.

f) If **NO**, how do you see BGST's programs benefitting you in your Christian witness and service (e.g., personal spiritual development, profession, church/para-church involvement and etc)?

XII. PREVIOUS THEOLOGICAL EDUCATION

Have you taken previously taken any courses with other theological institutes? YES/ NO*

If yes, what is the name of the institute(s): _____

Do you have any graduate level theological credits that you hope to transfer to your BGST program?⁶ YES/ NO*

XIII. REFERENCES

Please furnish TWO references with your application. One of them should be a pastor or leader of the church you are attending. The other should not be an immediate relative. The reference forms may be mailed to BGST separately or submitted in a sealed envelop together with this application.

Referee 1

Name: _____

Occupation: _____

Address: _____

Tel: _____

Relationship
with Applicant: _____

Referee 2

Name: _____

Occupation: _____

Address: _____

Tel: _____

Relationship
with Applicant: _____

XIV. HEALTH RECORD

Do you have a disability which might affect your ability to do graduate work? YES/ NO*

If yes, please explain:

XV. STATISTICAL INFORMATION (OPTIONAL)***How did you get to know about BGST?***

BGST Student:

BGST Faculty:

BGST Lectures/ Talks at your Church:

Pastor:

BGST Website:

Family/ Relatives Attended BGST:

BGST Public Lectures/ Conferences:

BGST Advertisements (Impact,
Facebook, etc)

Why interests you about BGST?

Flexibility of BGST courses:

Range of courses:

BGST Faculty:

Preparation for theological training
overseas:

⁶ A student may transfer credits up to a maximum of one third of the program he enrolled for. A course will only be considered for transfer if it has a minimum GPA of 3.0. Any request for Credit Transfer will only be considered *after* a student is accepted into a BGST Program.

* delete where applicable.

XVI. REVIEW & PRIVACY AGREEMENT

Do you have any other comments and/ or special processing requests?

BGST respects the privacy of the personal information of its students. We are committed to protecting the privacy of personal information entrusted to us. In line with that commitment, we seek to be transparent and accountable with respect to the collection, use, disclosure and security of personal information.

XVII. DECLARATION

I certify the information submitted in this application is true. If admitted, I agree to abide by the standards and rules of BGST.

Signature

Date

For Office Use Only:

Application Fee paid _____ (cash/ cheque)

Received by: _____ on _____ (Date)

APPENDIX A

a) Estimated Annual Education Cost & Living Expenses for International Students

(I) STUDY EXPENSES	SGD
Course Fee (\$150 per credit) ⁷ 15 credits per semester x 2	4,500
Textbooks (estimated \$50 per course) 5 courses x \$50 x 2 semesters	500
Graduation Fee <i>(this applies only when a student is ready for graduation)</i>	150
Subtotal	\$5,150
(II) IMMIGRATION	
Student Pass Processing Fee (per application)	30
Issuance Fee for Student Pass & Visa (when application is approved)	90
Fee for Banker's Guarantee of Security Deposit of S\$5,000 (estimated per year)	180
Fee for Medical Examination Report	60
Subtotal	\$360
(III) INSURANCE PREMIUMS	
Medical Insurance Premium (estimated per year)	201
Subtotal	\$201
(IV) PERSONAL EXPENSES	
Housing (estimated monthly rental @ \$500 & utilities @ \$50 x 12 months)	6,600
Transportation (estimated \$90 per month)	1,080
Food (estimated cost of each meal @\$15 per day - \$15 x 365)	5,475
Subtotal	\$13,155
Total per Year	\$18,866

b) Calculation of Total Education & Living Cost

Program: Grad Dip CS/ MCS/ MDiv*			
Expenses	Cost per annum (S\$)	No. of Years	Total Costs (S\$)
Total Estimated Costs	S\$18,866		

⁷ Course fee is valid only for Academic Year 2017 (July 2017 – May 2018).

* delete where applicable.

APPENDIX B

CHECKLIST FOR APPLICANTS

Please ensure that the following tasks are completed and required documents are enclosed with Admission Form.

If the documents are written in a foreign language, please provide an *English* translation.

This checklist is **to be included** with your application submission.

No.	Documents	Check (Tick)
1	Completed 'Application Form'.	
2	one recent passport size photographs.	
3	Photocopy of travel document personal biodata page.	
4	Photocopy of ALL secondary & post-secondary transcripts.	
5	Proof of Financial Sources: ALL <i>original</i> sponsorship letters (if relevant), bank statements and etc.	
6	A copy of TOEFL/IELTS transcript or instructed the IELTS/ TOEFL testing centre to send my test results to BGST*	
7	A testimony of your Conversion Experience.	
8	Two confidential Reference Forms enclosed herein (if you are submitting the forms on behalf of your references).	
9	A bank draft of S\$80 for the payment of the Application & Visa Processing Fees.	