



# St. Andrew's Cathedral

THE DIOCESE OF SINGAPORE

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Bishop of Singapore & Dean: The Rt Revd Dr Titus Chung

Vicar: Revd Canon Lewis Lew

## POSITIONS AVAILABLE

St Andrew's Cathedral is looking for suitable candidates to fill the following positions

- 1. Youth Ministry Pastoral Staff / Pastor**
- 2. Children Ministry Pastoral Staff / Pastor**
- 3. Worship Ministry Pastoral Staff**

### About the organisation

Saint Andrew's Cathedral is an Anglican cathedral in Singapore which runs approximately 15 services per week. It is located near City Hall, Downtown Core, within the Central Area in Singapore's central business district. It is the main Cathedral church of the Anglican Diocese of Singapore and serves as the mother church of 27 parishes.

## 1. Youth Ministry Pastoral Staff / Pastor

### Job Purpose

The primary role as a Pastoral Staff or Pastor in the Youth Ministry, working under the supervision of the Head of the Next Gen Department, is to provide direction and oversight to the entire ministry of youths from secondary school to university. He/ she will work with a team of committed youth and young adult volunteers in building spiritual maturity among the youths and in integrating the youths into the community life of the Cathedral.

### Summary of Duties and Responsibilities:

- Lead a team of youth volunteers in strategize the development and growth of the Youth Ministry.
- Plan, organize, and oversee all aspects of the youth service, small group curriculum, and special events e.g. Youth Sunday, annual youth camp, youth Alpha, ministry retreat.
- Provide pastoral care, counselling and spiritual direction to youths
- Integrate youths into the community life of the Cathedral especially when they transit into adulthood
- Oversee the recruitment and equipping of youth and young adult volunteers
- Provide pastoral support and guidance to youth and/or parent when necessary.
- Provide regular updates to all stakeholders e.g. staff, PCC, parents etc.
- Strengthen the partnership with parents in the discipleship process of each youth.
- Be an active member in the Next Gen Department and contribute towards the planning of a holistic spiritual development for the children, youths and young adults.

### Requirements:

- Passion to work with youths and to see them growing in their faith journey.
- Proven ability to relate to youths and parents
- Possess good interpersonal and leadership skill
- Able to work on weekends
- Formal theological training at a minimum of diploma level is preferred

## 2. Children Ministry Pastoral Staff / Pastor

### Job Purpose

The primary role as a Pastoral Staff or Pastor in the Children Ministry, working under the supervision of the Head of the Next Gen Department, is to provide direction and oversight to the entire Children Ministry from toddlers to Secondary 2. He/ she will work with a team of committed volunteers to support parents in nurturing the spiritual growth of their children and integrating them into the community life of the Cathedral.

### Summary of Duties and Responsibilities:

- Lead a team of superintendents to strategize the development and growth of the Children Ministry.
- Plan, organize, and oversee all aspects of the Children Ministry curriculum, weekly online/ onsite programme on weekends, and special events e.g. Teachers' Day, Children's Day, Annual Children Camp, Ministry Retreat.
- Ensure the compliance with the Child Protection Policy by all staff and volunteers.
- Oversee the recruitment and training of volunteers.
- Provide regular updates to all stakeholders e.g. staff, PCC, parents etc.
- Strengthen the partnership with parents in nurturing the physical and spiritual growth of each child.
- Provide pastoral support and guidance to child and/or parent when necessary.
- Be an active member in the Next Gen Department and contribute towards the planning of a holistic spiritual development for the children, youths and young adults.

### Requirements:

- Passion to work with children and to see families grow in their faith journey
- Proven ability to relate to children and parents
- Possess good interpersonal and leadership skill
- Competent in administration
- Able to work on weekends
- Formal theological training at a minimum of diploma level is preferred

## 3. Worship Ministry Pastoral Staff

### Job Purpose

The primary role of a Pastoral Staff in the Worship Ministry is to provide direction and oversight to the entire ministry consisting of the contemporary music teams, choir, audio & visual (AV) team, and the bell ringing team.

### Summary of Duties and Responsibilities:

- Engage and develop the music teams and AV teams.
- Oversee the development of the choir under the leadership of the choir conductor.
- Oversee the development of the bell ringing ministry.
- Manage the roster and resource platforms for all the groups under the ministry.
- Promote fellowship and spiritual discipleship within the ministry.
- Assume pastoral care of all members serving in the ministry.
- Recruit new members to serve in the ministry.
- Support in the planning of special services e.g. Easter, Christmas etc.
- Oversee the maintenance of musical instruments.

- Plan and steward the worship ministry budget.

**Requirements:**

- Possess experience, training and expertise in church music and is able to direct and arrange as needed.
- Ability to strategize, organise and communicate ideas well.
- Ability to engage and connect with people, and to work independently and in teams.
- Able to keep abreast of worship developments.
- Able to work on weekends.
- Formal theological training at a minimum of diploma level is preferred.

Salary will commensurate with qualifications and work experience.

Please apply to [hr@cathedral.org.sg](mailto:hr@cathedral.org.sg) with your updated resume, expected salary and notice period. Only shortlisted applicants will be notified.

**Closing date: 21 April 2022**